

Vendor Agreement for the
2026 Biloxi Autumn Artisan Festival
Saturday, September 26th, 2026
10:00 am-4:00 pm

Vendor Name: _____

Contact: _____

Address _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____

Email: _____

I request an: _____ Outdoor vendor space (10x10) _____ Indoor consignment vendor space (6ft table)

ALL VENDORS:

- I agree to be present Saturday, September 26th, from 10:00 a.m. to 4:00 p.m. for the Autumn Artisan Festival at the Biloxi Visitors Center. I understand that setup time will begin at 8:30 am on Saturday, September 26th, 2026 and I will have my booth set up and open for business by 10:00 am.
- I agree to have my booth/display disassembled and removed by 4:30pm September 26th, 2026.
- I agree to assume full responsibility and liability for and all risk of loss by theft, vandalism, destruction or otherwise, of any and all items of personal property belonging to me while in and about The Biloxi Visitors Center, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, I agree to indemnify and hold the City of Biloxi, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorney fees.
- In the event of inclement weather conditions, we will consider moving booth spaces to an indoor location.

OUTDOOR VENDORS and FOOD TRUCK VENDORS:

- I understand that vehicles will not be allowed to drive onto the grass for any purpose.
- I understand that I am responsible for everything I need for my booth including, but not limited to, tables, chairs, tents, umbrellas, etc. I agree to weight/stake my tent or display appropriately for windy conditions.
- I will pay the City of Biloxi a **\$60 booth fee** along with 7% sales tax, which I will collect for each sale. Outdoor vendors and food truck vendors will pay the \$60 booth fee before 5:00pm September 18th and the sales tax to the Visitors Center Gift Shop no later than 5:00 pm on September 26th. Checks will be accepted and should be made payable to the City of Biloxi.
- Early Bird Registration (By August 14th): \$50 booth fee, Regular Registration (August 15th – September 12th): \$60 booth fee Late Registration (After September 12th): \$75 booth fee.

INDOOR CONSIGNMENT VENDORS:

- I realize that I am responsible for my own booth including set up and breakdown.
- **I understand limited indoor space with a 6ft table is available on a first-come-first-serve basis. You may ONLY add an extra table YOU provide, in the shape of an L beside you. No other exceptions.**
- I understand that all sales will be run through the gift shop for the usual 35% consignment fee.
- Indoor booth spaces are only available to current gift shop vendors.

By signing and submitting this form, I agree to all the conditions listed above:

Signature

Date

Print Name