Ordinance No. 2582

ORDINANCE TO AMEND CHAPTER 2, ARTICLE 14 MUNICIPAL FACILITIES OF THE CODE OF ORDINANCES, BILOXI, MISSISSIPPI, OF 1992

WHEREAS, the City of Biloxi is in the process of updating its ordinances pertaining to the rental of municipal facilities and equipment; and

WHEREAS, the Biloxi City Council finds that it is in the best interests of the health, safety and welfare of the residents of Biloxi that Chapter 2, Article 14. Municipal Facilities of the Code of Ordinances, Biloxi. Mississippi, of 1992, be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF BILOXI, MISSISSIPPI:

SECTION ONE: Chapter 2, Article 14. Municipal Facilities of the Code of Ordinances, Biloxi. Mississippi, of 1992, is hereby amended as follows:

Sec. 2-14-3. Municipal facilities available for rental.

(a) *Rental of city recreational centers.*

(1) Rental of city recreational centers and indoor spaces shall not be subject to the provisions of chapter 12, article IV, of this Code.

(2) Security and fire guards. If security and/or fire guards are deemed necessary, charges for city police officers and fire guards must be paid by the renter in accordance with section 2-14-5 outside of any rental agreement.

(3) Security/cleaning refundable deposits are required for rental of city recreational centers. In the event municipal property is damaged or the renter fails to clean the facility and restore it to its pre-rental condition, the city may retain security/cleaning deposit. Security/cleaning deposits are due at the time of booking.

(4) Renters may cancel reservations by giving notice of cancellation. If such notice is received not less than thirty days in advance of the reservation, all pre-paid amounts (including security/cleaning deposit and rental fees) will be refunded. Cancellations less than thirty days prior to the reservation will result in the forfeiture of the security/cleaning deposit.

(5) Rental fees for city recreational centers and indoor spaces are due thirty (30) days following booking and shall be assessed according to the following schedule:

a. *Biloxi Civic Center.*

1. *Full ballroom.* $3,000.00 per day on Thursdays, Fridays, Saturdays and Sundays, and $2,000.00 per day on Mondays, Tuesdays and Wednesdays. A $1,500.00 deposit is required. Rental of the full ballroom includes use of the lobby, courtyard, service corridor, kitchen usage, four dressing rooms, the green room and the coat room. Set up is included in rental of the full ballroom. Multiple day rentals are available at the following rates:

(i) 2 Days: $2,500.00 per day.

(ii) 3 Days: $2,000.00 per day.

(iii) 4 Days: $1,750.00 per day.

(iv) 5 Days: $1,600.00 per day.

(v) 6 Days: $1,500.00 per day.

2. *Ballroom A or ballrooms B and C.* $1,900.00 per day on Thursdays, Fridays, Saturdays and Sundays, and $1,200.00 per day on Mondays, Tuesdays and Wednesdays. Rental of ballroom A or ballrooms B and C includes use of two dressing rooms. A $1,000.00 deposit is required. Set up is not included in rental of ballroom A or ballrooms B and C.

3. *Service corridor.* $150.00 per day. The service corridor is available for rent only as an add-on to the rental of ballroom A.

4. *Ballroom B.* $1,250.00 per day on Thursdays, Fridays, Saturdays and Sundays, and $800.00 per day on Mondays, Tuesdays and Wednesdays. A $750.00 deposit is required. Rental of ballroom B includes use of one dressing room. Set up is not included in rental of ballroom B.

5. *Ballroom C.* $750.00 per day on Thursdays, Fridays, Saturdays and Sundays, and $500.00 per day on Mondays, Tuesdays and Wednesdays. A $500.00 deposit is required. Rental of ballroom C includes use of one dressing room. Set up is not included in rental of ballroom C.

6. *Ballrooms A and B, or C.* $2,500.00 per day on Thursdays, Fridays, Saturdays and Sundays, and $1,625.00 per day on Mondays, Tuesdays and Wednesdays. A $1,000.00 deposit is required.

7. *Green room.* Available for rent at a rate of $50.00 per day and only as an add-on to the rental of ballroom A, ballroom B, ballroom C or ballrooms A & B.

8. ~~*West lobby area and e*~~*Courtyard*. ~~$750.00~~ $500.00 per day on Thursdays, Fridays, Saturdays and Sundays, and ~~$600.00~~ $300.00 per day on Mondays, Tuesdays and Wednesdays. A ~~$500.00~~ $250.00 deposit is required.

9. *Additional fees.*

(i) Kitchen usage fee: $100.00 per ~~day~~ event.

~~(ii) Event surcharge: $500.00 per day (required for events with over 400 guests).~~

(iii) Twenty-four-by-twenty-four-foot dance floor: $200.00 per ~~day~~ event.

(~~iv~~iii) Thirty-by-thirty-foot dance floor: $300.00 per ~~day~~ event.

(iv) Thirty-nine-by-thirty-nine-foot dance floor: $400.00 per ~~day~~ event.

(v~~i~~) Building access: $100.00 per hour (one hour minimum).

(vi~~i~~) Storage/next day pickup (includes one hour of access): $100.00 per night.

~~(viii) Lift usage fee (one to four hours): $60.00.~~

(~~ix~~vii) Lift usage fee ~~(five to eight hours/full day)~~: $80.00 per event.

(~~x~~viii) Audio/video hookup/patch: $50.00 per ~~day~~ event.

(ix~~i~~) Ceiling screen and projector fees (two in ballroom A): $50.00 per ~~day~~ event.

(x~~ii~~) Center stage screen and projector: $50.00 per ~~day~~ event.

(xi~~ii~~) Spotlight: $50.00 per ~~day~~ event, per spotlight.

(xiii~~v~~) Stage lighting: $50.00 per ~~day~~ event.

(xiv) Leeko (stationary) spot/pin light (one light): $25.00 per ~~day~~event.

(xv~~i~~) Leeko (stationary) spot/pin light (four to eight lights): $100.00 per ~~day~~ event.

(xvi~~i~~) Leeko (stationary) spot/pin light (nine to 15 lights): $200.00 per ~~day~~ event.

(xviii) Leeko (stationary) spot/pin light (16—30 lights): $300.00 per ~~day~~ event.

(xviiix) Microphone/headset: $10.00 per ~~day~~ event, per microphone.

(xviiix) Staging-risers (four by eight feet): $30.00 per ~~day~~ event, per section.

(xixi) Pipe and drape (eight by ten feet): $40.00 per ~~day~~ event, per section.

(xxii) Pipe and drape (three by six feet) (two panels): $30.00 per ~~day~~ event.

(xxiii) Pipe and drape booth package: $65.00 per ~~day~~ event.

(xxiv) Rehearsal fee: $100.00 per hour, not to exceed four hours in total per day facility is rented (e.g. three days of facility rental would allow up to twelve hours of rehearsal time). Please note that rehearsals are only permitted on Mondays, Tuesday and Wednesdays and are restricted to groups that have rented the space for an event. All rehearsal times must be booked and paid for by the renter. All rehearsals must conclude 15 minutes prior to rental time expiring to ensure all individuals have exited the building by the end of the rental time. Rehearsals are subject to facility availability and are not guaranteed. Full bookings will be given priority over rehearsals.

d. Dr. Frank G. Gruich, Sr. Community Center.

3. Additional fees.

(i) Rehearsals: $100.00 per hour, not to exceed four hours in total per day facility is rented (e.g. three days of facility rental would allow up to twelve hours of rehearsal time). Please note that rehearsals are only permitted on Mondays, Tuesday and Wednesdays and are restricted to groups that have rented the space for an event. All rehearsal times must be booked and paid for by the renter. All rehearsals must conclude 15 minutes prior to rental time expiring to ensure all individuals have exited the building by the end of the rental time. Rehearsals are subject to facility availability and are not guaranteed. Full bookings will be given priority over rehearsals.

(ii) Load in: load in on the day prior to rental is available at a rate of $100.00 per hour, limited to four hours.

(iii) Spotlight: $25.00 per ~~day~~ per event, per spotlight.

(iv) Lighting board: $100.00 per ~~day~~ event.

(v) Overnight storage: $100.00 per ~~day~~ night.

(c) Rental of city equipment. All equipment rented from the city must remain on municipal property.

(1) Tents.

a. Twenty-by-twenty-foot tent: $325.00 set up fee, plus ~~$350.00~~ $25.00 per day.

b. Twenty-by-thirty-foot tent: $400.00 set up fee, plus ~~$450.00~~ $50.00 per day.

c. Twenty-by-forty-foot tent: $450.00 set up fee, plus ~~$550.00~~ $100.00 per day.

(2) Stages.

a. Twenty-four-by-twenty-four-foot portable stage: $700.00 set up fee, plus ~~$750.00~~ $50.00 per day.

b. Wooden stage (four sections of four-by-eight feet each): $475.00 set up fee, plus ~~$500.00~~ $25.00 per day.

(3) Portable light tower: $60.00 set up fee, plus ~~$80.00~~ $20.00 per day.

(4) Portable power panel: $225.00 set up fee, plus ~~$250.00~~ $25.00 per day.

(5) Bleachers.

a. Fifty-seat bleachers: $75.00 set up fee, plus ~~$100.00~~ $25.00 per day.

b. Three-hundred-seat bleachers: $450.00 set up fee, plus ~~$500.00~~ $50.00 per day.

(6) Barricades (eight-foot section): $10.00 set up fee ~~per day~~.

(7) Trash barrels: $5.00 set up fee ~~per day~~.

SECTION TWO: Upon unanimous vote of the members of the City Council, this ordinance shall be in full force and effect from and after passage, because it serves the public peace, health and safety of the citizens of Biloxi, and good cause exists for same. If not a unanimous vote this Ordinance shall become effective as soon thereafter as is signed, certified, and as is otherwise provided by law.

Ord. No. 2582

The foregoing Ordinance having first been reduced to writing, was read by the Clerk and moved by Councilmember Gines, seconded by Councilmember Tisdale, and was adopted by the following vote:

YEAS:	Lawrence Gines Newman McGilvary	Tisdale Glavan Shoemaker	NAYS:	None

The President then declared the Ordinance adopted this the 20th day of May, 2025.

STATE OF MISSISSIPPI
CITY OF BILOXI
HARRISON COUNTY

ATTEST:

CLERK OF THE COUNCIL

APPROVED:

PRESIDENT OF THE COUNCIL

Submitted to and approved by the Mayor, this the 22nd day of May, 2025.

APPROVED:

MAYOR