

Ordinance No. 2569

ORDINANCE TO AMEND CHAPTER 2, ARTICLE 14. MUNICIPAL FACILITIES OF THE
CODE OF ORDINANCES, BILOXI. MISSISSIPPI, OF 1992

WHEREAS, the City of Biloxi is in the process of updating its ordinances pertaining to the rental of municipal facilities and equipment; and

WHEREAS, the Biloxi City Council finds that it is in the best interests of the health, safety and welfare of the residents of Biloxi that Chapter 2, Article 14. Municipal Facilities of the Code of Ordinances, Biloxi. Mississippi, of 1992, be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF BILOXI, MISSISSIPPI:

SECTION ONE: Chapter 2, Article 14. Municipal Facilities of the Code of Ordinances, Biloxi. Mississippi, of 1992, is hereby amended in its entirety, as follows:

ARTICLE XIV. MUNICIPAL FACILITIES AND EQUIPMENT

Sec. 2-14-1. Policy for use of municipal facilities by organizations for meetings and other purposes and events.

It is the policy of the city to provide an equal opportunity for all organizations to utilize certain city facilities, when available, for meetings and other purposes and events.

Sec. 2-14-2. Criteria for rental.

The municipal facilities listed in section 2-14-3 are available for rental by all organizations for meetings and other purposes and events at the rates specified ~~by the department of administration in section 2-14-3 and contained within the application for the rental of each facility. The rental rate may be adjusted from time to time by the department of administration within its discretion.~~

Sec. 2-14-3. Municipal facilities available for rental.

~~The following city facilities may be utilized pursuant to the provisions of this article: the Visitor's Center/Gazebo, the Saenger Theatre, Hiller Park Pavilion, Hiller Park Softball Fields, Point Cadet Plaza, the Magnolia Hotel/Mardi Gras Museum, the Old Brick House, MGM Park, Biloxi Civic Center, Maritime and Seafood Industry Museum, Dr. Frank Gruich Community Center, Donal Snyder Community Center, Biloxi Town Green, Biloxi Natatorium, AJ Holloway Sports Complex, Popps Ferry Recreational Area, Lighthouse Park Pavilion, Ohr O'Keefe Museum of Art.~~

(a) Rental of City Recreational Centers.

- (1) Rental of city recreational centers and indoor spaces shall not be subject to the provisions of Chapter 12, Article IV of this Code.
- (2) Security and Fire Guards. If security and/or fire guards are deemed necessary, charges for city police officers and fire guards must be paid by the renter in accordance with section 2-14-5 outside of any rental agreement.
- (3) Security/Cleaning refundable deposits are required for rental of city recreational centers. In the event municipal property is damaged or the renter fails to clean the facility and restore it to its pre-rental condition, the city may retain security/cleaning deposit.
- (4) Rental fees for city recreational centers and indoor spaces shall be assessed according to the following schedule:
 - (i) Biloxi Civic Center.
 - a. Full Ballroom: \$3,000.00 per day on Thursdays, Fridays, Saturdays and Sundays, and \$2,000.00 per day on Mondays, Tuesdays and Wednesdays. A \$1,500.00 deposit is required. Multiple day rentals are available at the following rates:
 1. Day 1: \$3,000.00.
 2. Day 2: \$2,000.00.
 3. Each day after two days: \$1,000.00.
 - b. Ballroom A or Ballroom B&C: \$1,900.00 per day on Thursdays, Fridays, Saturdays and Sundays, and \$1,200.00 per day on Mondays, Tuesdays and Wednesdays. A \$1,000.00 deposit is required.
 - c. Service Corridor: \$150.00 per day. The service corridor is available for rent only as an add-on to the rental of Ballroom A.
 - d. Ballroom B: \$1,250.00 per day on Thursdays, Fridays, Saturdays and Sundays, and \$800.00 per day on Mondays, Tuesdays and Wednesdays. A \$750.00 deposit is required.
 - e. Ballroom C: \$750.00 per day on Thursdays, Fridays, Saturdays and Sundays, and \$500.00 per day on Mondays, Tuesdays and Wednesdays. A \$500.00 deposit is required.
 - f. Ballroom A and B or C: \$2,500.00 per day on Thursdays, Fridays, Saturdays and Sundays, and \$1,625.00 per day on Mondays, Tuesdays and Wednesdays. A \$1,000.00 deposit is required.

- g. Green Room / Meeting Room is available for rent only as an add-on to the rental of a ballroom. There are no additional rental charges for the Green Room / Meeting Room, except that a deposit of \$200.00 is required.
- h. West Lobby Area & Courtyard: \$750.00 per day on Thursdays, Fridays, Saturdays and Sundays, and \$600.00 per day on Mondays, Tuesdays and Wednesdays. A \$500.00 deposit is required.
- i. Additional Fees:
 - 1. Kitchen Usage Fee: \$100.00 per day.
 - 2. Event Surcharge: \$500.00 per day (required for events with over 400 guests).
 - 3. 24' x 24' Dance Floor: \$200.00 per day.
 - 4. 30' x 30' Dance Floor: \$300.00 per day.
 - 5. 39' x 39' Dance Floor: \$400.00 per day.
 - 6. Building Access: \$100 per hour (1 hour minimum).
 - 7. Storage / next day pickup (includes 1 hour of access): \$100.00 per night.
 - 8. Lift Usage Fee (1-4 hours): \$60.00.
 - 9. Lift Usage Fee (5-8 hours/ full day): \$80.00.
 - 10. Audio/Video hookup/patch: \$50.00 per day.
 - 11. Ceiling Screen & Projector fees (2 in ballroom A): \$50.00 per day.
 - 12. Center Stage Screen & Projector: \$50.00 per day.
 - 13. Spotlight: \$50.00 per day, per spotlight.
 - 14. Stage Lighting: \$50.00 per day.
 - 15. Leeko (stationary) spot/pin light (1 light): \$25.00 per day.
 - 16. Leeko (stationary) spot/pin light (4-8 lights): \$100.00 per day.
 - 17. Leeko (stationary) spot/pin light (9-15 lights): \$200.00 per day.
 - 18. Leeko (stationary) spot/pin light (16-30 lights): \$300.00 per day.
 - 19. Microphone/Headset: \$10.00 per day, per microphone.
 - 20. Staging-Risers (4' x 8'): \$30.00 per day, per section.
 - 21. Pipe and drape (8' x 10'): \$40.00 per day, per section.

22. Pipe and drape (3'x 6') (two panels): \$30.00 per day.

23. Pipe and drape booth package: \$65.00 per day.

(ii) Biloxi Visitors Center.

b. Second floor rental. This includes the ballroom, Tullis Room, Dantzler Room, porch, dance floor and kitchen usage and is available for rent at the following rates:

1. Standard Weekend Rental (Friday and Saturday): \$1,500.00 per day. A \$500.00 deposit is required.

2. Weekday Rental (Sunday through Thursday):

i. Daytime (8:00 a.m. until 4:00 p.m.): \$500.00 per day. A \$500.00 deposit is required.

ii. Evening Rental (after 4:00 p.m.): \$850.00 per day. A \$500.00 deposit is required.

c. Theatre.

1. Standard Weekend Rental (Friday and Saturday): \$500.00 per day. A \$300.00 deposit is required.

2. Weekday Rental (Sunday through Thursday):

i. Daytime (8:00 a.m. until 4:00 p.m.): \$200.00 per day. A \$300.00 deposit is required.

ii. Evening Rental (after 4:00 p.m.): \$300.00 per day. A \$300.00 deposit is required.

d. First Floor Foyer.

1. Standard Weekend Rental (Friday and Saturday): \$400.00 per day. A \$200.00 deposit is required.

2. Weekday Rental (Sunday through Thursday): \$300.00 per day. A \$200.00 deposit is required.

e. First Floor Foyer in combination with the rental of second-floor.

1. Standard Weekend Rental (Friday and Saturday): \$200.00 per day. No deposit required.

2. Weekday Rental (Sunday through Thursday): \$100.00 per day. No deposit required.

f. Tullis or Father Ryan Room.

1. Standard Weekend Rental (Friday and Saturday): \$400.00 per day. A \$200.00 deposit is required.

2. Weekday Rental (Sunday through Thursday):
 - i. Daytime (8:00 a.m. until 4:00 p.m.): \$100.00 per day. A \$200.00 deposit is required.
 - ii. Evening Rental (after 4:00 p.m.): \$200.00 per day. A \$200.00 deposit is required.
- g. Brielmeyer Room, Dantzler Room or Kitchen.
 1. Standard Weekend Rental (Friday and Saturday): \$150.00 per day. A \$100.00 deposit is required.
 2. Weekday Rental (Sunday through Thursday):
 - i. Daytime (8:00 a.m. until 4:00 p.m.): \$100.00 per day. A \$100.00 deposit is required.
 - ii. Evening Rental (after 4:00 p.m.): \$100.00 per day. A \$100.00 deposit is required.
- h. Additional Fees.
 1. Overnight Storage: \$100.00 per night.
 2. Day before buyout / load in: \$500.00.
 3. Rehearsal Fee: \$100.00 per hour.
 4. Projector/Screen: \$50.00 per day.
 5. Large Bluetooth Speaker: \$50.00 per day.
- (iii) Donal M. Snyder Community Center.
 - b. Main Floor / Gym and Multi-Purpose Combination: \$750.00 per day. A \$750.00 deposit is required.
 - c. Multi-Purpose Room. \$300.00 per day. A \$300.00 deposit is required.
 - d. Meeting Rooms.
 1. Meeting Room 1 or 2: \$100.00 for 4 hours or less, and \$150.00 for more than 6 hours. A \$100.00 deposit required.
 2. Meeting Room 1 and 2: \$150.00 for 4 hours or less and \$200.00 for more than 4 hours. A \$150.00 deposit required.
 - e. Basketball Courts are available on a first-come-first-serve basis. Advanced rental at a rate of \$35.00 for four hours, per court, will guarantee availability.
 - f. Pickleball courts are available on a first-come-first-serve basis. Advanced rental at a rate of \$35.00 for four hours, per court, will guarantee availability.

g. Additional Fees:

1. Rehearsals: \$50.00 per hour, not to exceed four (4) hours. Please note that rehearsals are only permitted after 12:00 p.m. on Sundays and are restricted to groups that have rented the space for a ball. All rehearsals must conclude 15 minutes prior to rental time expiring to ensure all individuals have exited the building by the end of the rental time. Rehearsals lasting longer than 8 hours will be considered a full day and charged at the full rental cost.
2. Load In: Load In on the day prior to rental is available at a rate of \$100.00 per hour, limited to 4 hours.

(iv) Dr. Frank G. Gruich, Sr. Community Center.

b. Main Floor, including stage, dressing rooms and balcony: \$600.00 per day. A \$600.00 deposit is required.

c. Meeting Rooms.

1. Meeting Room 1 or 2: \$100.00 per day. A \$100.00 deposit required.
2. Meeting Room 1 and 2: \$150.00 per day. A \$150.00 deposit required.

d. Additional Fees:

1. Rehearsals: \$50.00 per hour, not to exceed four (4) hours. Please note that rehearsals are only permitted after 12:00 p.m. on Sundays and are restricted to groups that have rented the space for a ball. All rehearsals must conclude 15 minutes prior to rental time expiring to ensure all individuals have exited the building by the end of the rental time. Rehearsals lasting longer than 8 hours will be considered a full day and charged at the full rental cost.
2. Load In: Load In on the day prior to rental is available at a rate of \$100.00 per hour, limited to 4 hours.
3. Spotlight: \$25.00 per day, per spotlight.
4. Lighting board: \$100.00 per day.
5. Overnight Storage: \$100.00 per day.

(v) Natatorium.

b. Pool: \$50.00 per hour. A \$100.00 deposit required.

c. Events: \$50.00 per day plus standard costs of admission. A \$100.00 deposit required.

(vi) Old Brick House. The Old Brick House is available for rent at a rate of \$200.00, plus \$20.00 per hour for partial day rentals and \$300.00 for full day rentals. A \$250.00 deposit is required for all rentals. Additionally, an optional cleanup fee of \$250.00 must be paid at the time of rental if cleanup is not provided by the renter.

(vii) Saenger Theatre.

b. The Saenger Theatre is available for rent at a rate of \$750.00 per day. A \$750.00 deposit is required.

c. Additional Fees:

1. Rehearsals: \$50.00 per hour, not to exceed four (4) hours. Please note that rehearsals are only permitted after 12:00 p.m. on Sundays and are restricted to groups that have rented the space for a ball. All rehearsals must conclude 15 minutes prior to rental time expiring to ensure all individuals have exited the building by the end of the rental time. Rehearsals lasting longer than 8 hours will be considered a full day and charged at the full rental cost.
2. Load In: \$100.00 per hour, limited to 4 hours on the day preceding rental.
3. Storage Fee: \$100.00 per day.
4. Marilee Floor Cover: \$150.00 per day.
5. Cleanup Fee: \$400.00 per day.
6. Pit Cover Full Removal: \$250.00.
7. Front Section Removal: \$125.00.
8. Back Section Removal: \$125.00.
9. Jell: \$1.00 to \$6.00 replacement.
10. Body Pack: \$20.00 per event.
11. Black Scrim: \$100.00 per event.
12. Lighting Design: \$100.00.
13. Technical Director (mandatory): \$20.00 per hour with a 4 hour minimum.
14. Stage Hand (mandatory): \$20.00 per hour with a 4 hour minimum.
15. Sound Technician: \$18.00 per hour with a 4 hour minimum.
16. Follow Spot Operator: \$18.00 per hour with a 4 hour minimum.

(viii) Woolmarket City Center: \$250.00 per day. A \$250.00 deposit is required.

(c) Rental of City Park Spaces and Outdoor Venues.

(1) All rental of city park spaces and outdoor venues for the purposes of hosting an event to which the public is invited, regardless of whether an admission fee is charged, shall be subject to the provisions of Article IV. of this Code.

(2) Security and Fire Guards. If security and/or fire guards are deemed necessary, charges for city police officers and fire guards must be paid by the renter in accordance with section 2-14-5 outside of any rental agreement.

(3) Security/Cleaning refundable deposits are required for rental of park spaces and outdoor venues. In the event municipal property is damaged or the renter fails to clean the facility and restore it to its pre-rental condition, the city may retain security/cleaning deposit.

(4) Rental fees for city park spaces and outdoor venues shall be assessed according to the following schedule:

i. A.J. Holloway Sports Complex.

a. Baseball Tournaments. Baseball fields are available for rent are available for rent, with a \$500.00 deposit required, for the purposes of conducting tournaments at the following rates:

1. 1 Field: \$300.00 per day.
2. 2 Fields: \$500.00 per day.
3. 3 Fields: \$700.00 per day.
4. 4 Fields: \$850.00 per day.
5. 5 Fields: \$950.00 per day.

b. Softball Tournaments. Softball fields are available for rent, with a \$500.00 deposit required, for the purposes of conducting tournaments at the following rates:

1. 1 Field: \$300.00 per day.
2. 2 Fields: \$500.00 per day.
3. 3 Fields: \$700.00 per day.
4. 4 Fields: \$850.00 per day.
5. 5 Fields: \$950.00 per day.

c. Soccer Tournaments. Soccer fields are available for rent, with a \$500.00 deposit required, for the purposes of conducting tournaments at the following rates:

Ord. No. 2569

1. 1 Field: \$250.00 per day.
2. 2 Fields: \$400.00 per day.
3. 3 Fields: \$500.00 per day.
- d. Tennis Tournaments. Tennis courts are available for rent are available for rent, with a \$200.00 deposit required, for the purposes of conducting tournaments at the following rates:
 1. 2 Courts: \$50.00 per day.
 2. 4 Courts: \$75.00 per day.
 3. 6 Courts: \$100.00 per day.
 4. 8 Courts: \$150.00 per day.
- e. Practice. Baseball, softball and soccer fields are available for rent at a rate of \$30.00, if lights are not needed, and \$45.00 if lights are needed. All rentals are for a 1 hour and 45 minute time increment, strictly enforced.
- ii. Bi-Centennial Plaza.
 - a. Private Events: \$250.00 per day. A \$250.00 deposit required.
 - b. Public Events: \$500.00 per day. A \$500.00 deposit required.
- iii. Hiller Park Pavilion: \$150.00 per day. A \$150.00 deposit required.
- iv. HowHop Corridor (located under I-110).
 - a. Charles R. Hegwood Community Market Vendor Rental.
 1. Monthly Vendor Rental: \$50.00.
 2. Yearly Vendor Rental: \$150.00.
 - b. Skate Park: \$50.00 per day. A \$100.00 deposit required.
- v. Lighthouse Park Pavilion.
 - a. Private Events: \$250.00 per day. A \$150.00 deposit required.
 - b. Public Events: \$400.00 per day. A \$200.00 deposit required.
- vi. Point Cadet Pavilion.
 - a. Half Pavilion Rental: \$150.00 per day. A \$150.00 deposit required. Half Pavilion Rental is restricted to a maximum of 6 hours.
 - b. Full Pavilion Rental for Private Events: \$500.00 per day. A \$500.00 deposit required. Multiple day rentals are available at the following rates:
 1. Day 1: \$500.00.
 2. Day 2: \$500.00.

3. Day 3: \$400.00.
 4. Day 4: \$350.00.
 5. Day 5: \$300.00.
 6. Each day after five days: \$300.00.
- c. Full Pavilion Rental for Public Events: \$1,000.00 per day. A \$1,000.00 deposit required. Multiple day rentals are available at the following rates:
1. Day 1: \$1,000.00.
 2. Day 2: \$750.00.
 3. Day 3: \$500.00.
 4. Each day after three days: \$500.00.
- d. Grassy Area: \$100.00 per day. Available only in conjunction with the rental of the full pavilion.
- e. Setup. Setup on the night preceding the rental will be charged at a rate of \$100.00 per hour, not to exceed 4 hours.
- g. Point Cadet Marina Tournament Area. \$250.00 per day. A \$500.00 deposit required.
- h. Popps Ferry Causeway Park Pavilion: \$200.00 per day. A \$200.00 deposit required.
- i. Popps Ferry Recreational Area.
1. Multi-Purpose Fields. Multi-purpose fields are available for rent at a rate of \$30.00, if lights are not needed, and \$45.00 if lights are needed. All rentals are for a 1 hour and 45 minute time increment, strictly enforced.
 2. Pickleball Courts. Pickleball courts are available on a first-come-first-serve basis. Advanced rental at a rate of \$35.00 for four hours, per court, will guarantee availability.
- j. Savarro Park is available for rent for practice at a rate of \$30.00, if lights are not needed, and \$45.00 if lights are needed. All rentals are for a 1 hour and 45 minute time increment, strictly enforced.
- k. Todd Miguez Park is available for rent for practice at a rate of \$30.00, if lights are not needed, and \$45.00 if lights are needed. All rentals are for a 1 hour and 45 minute time increment, strictly enforced.
- l. Town Green.

Ord. No. 2569

1. Private Events: \$250.00 per day. A \$250.00 deposit required.
2. Public/Special Events: \$750.00 per day. A \$750.00 deposit required.

(c) Rental of City Equipment. All equipment rented from the city must remain on municipal property.

(1) Tents.

- i. 20' x 20' Tent: \$350.00 per day.
- ii. 20' x 30' Tent: \$450.00 per day.
- iii. 20' x 40' Tent: \$550.00 per day.

(2) Stages.

- i. 24' x 24' Portable Stage: \$750.00 per day.
- ii. Wooden Stage (4 sections of 4' x 8' each): \$500.00 per day.

(3) Portable Light Tower: \$80.00 per day.

(4) Portable Power Panel: \$250.00 per day.

(5) Bleachers.

- i. 50 Seat Bleachers: \$100.00 per day.
- ii. 300 Seat Bleachers: \$500.00 per day.

(6) Barricades (8-foot section): \$10.00 per day.

(7) Trash Barrels: \$5.00 per day.

(d) Rental of any city facility, park, outdoor venue, or other municipal property and equipment not provided for in this section, must be approved by the city's governing authorities.

Sec. 2-14-4. ~~Rental/free use~~ Reduction of facility and equipment rental fees.

Any request a reduction in the cost of facility or equipment rental charges, not to exceed fifty percent (50%) of the rental fees established section 2-14-3 will be presented to the city council for determination that the organization is qualified. In order to receive such a donation in the form of reduction in facility and equipment rental charges, (i) the proposed event must not be commercial in nature and (ii) the organization must be a bona fide not-for-profit civic or eleemosynary corporation organized and existing under the laws of the State of Mississippi and granted tax-exempt status by the Internal Revenue Service or (iii) the proposed event must be for the purpose of supporting social and community service programs. All requests for reduction in facility and equipment rental fees must be in writing and include sufficient documentation to allow the city council to make a determination that the organization and/or event is qualified.

(a) ~~The rental fee for the municipal facilities outlined in this article may be decreased for any meetings and other noncommercial events and purposes upon presentation of sufficient proof of such nonprofit status to the chief administrative officer or director of the department of administration or his designated agent. The organization requesting such a~~

Ord. No. 2569

~~decrease in rental fee must also submit a written statement of the proposed use of the municipal facility and the proposed use of the proceeds, if any, generated from the use of the facility. This is to allow the chief administrative officer or the director of the department of administration confirmation that the proposed use is noncommercial and beneficial to the community as a whole. The chief administrative officer or director of the department of administration must render a written evaluation as to the applicability of the waiver provisions of this article within three working days of receipt of the request for waiver and must specify the basis upon which the request is granted or denied. A "nonprofit organization" is defined as an organization which is a bona fide not for profit organization organized and existing under the laws of the state.~~

- ~~(b) Within ten days of denial, an aggrieved applicant may petition the city council for a hearing on the denial of the request for a decrease in the rental fee proscribed under this section. In its discretion, the council may affirm or reverse the chief administrative officer or director of the department administration's evaluation of proposed use of the facility.~~

Sec. 2-14-5. Other conditions.

- (a) The rentals proscribed by this article are subject to availability of the facility for use and the capability of the municipal facility to physically accommodate the proposed use. The proposed use must also comply with the fire and police security requirements as determined by the director of the police department and the director of the fire department, as well as other requirements established by the city council and contained within the application for rental of the particular facility.
- (b) The fee for the use of all fire guards and police officers mandated by the fire and police departments for a particular use shall be \$35.00 per hour for a minimum of three hours, plus any associated administrative fees. Said fee shall be charged to the renter outside of any rental agreement of the facility as a part of the rental fee. If security is deemed necessary and the police department cannot supply officers due to other events, to include but not limited to others that are scheduled on the same day, emergency situations, etc., the renter can be required to show proof they have hired properly licensed and insured security guards from a private company. Those security guards will be required to check in with Biloxi police dispatch at the beginning of the event, during the event, and at the end of the event. On duty Biloxi officers may be required to check in on the event at various times.

SECTION TWO: Upon unanimous vote of the members of the City Council, this ordinance shall be in full force and effect from and after passage, because it serves the public peace, health and safety of the citizens of Biloxi, and good cause exists for same. If not a unanimous vote this Ordinance shall become effective as soon thereafter as is signed, certified, and as is otherwise provided by law.

Ord. No. 2569

The foregoing Ordinance having first been reduced to writing, was read by the Clerk and moved by Councilmember Gines, seconded by Councilmember McGilvary, and was adopted by the following vote:

YEAS:	Gines	Tisdale	NAYS:	None
	Newman	Glavan		
	McGilvary	Shoemaker		
ABSENT:	Lawrence			

The President then declared the Ordinance adopted this the 22nd day of October, 2024.



ATTEST:

APPROVED:

Kelli Campbell
CLERK OF THE COUNCIL

Paul L. Tisdale
PRESIDENT OF THE COUNCIL

Submitted to and approved by the Mayor, this the 29th day of October, 2024.

APPROVED:

[Signature]
MAYOR