



# APPLICATION FOR SPECIAL EVENT RV PARKING PERMIT

(this permit is for Owners/Applicants that will rent spaces for RVs)

City of Biloxi – Planning Division

P.O. Box 508

676 Dr. Martin Luther King, Jr. Boulevard

Biloxi, MS 39530

Telephone: 228-435-6266 Facsimile: 228-435-6188

Address of Proposed RV Parking \_\_\_\_\_

Titled Property Owners Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number of Property Owner: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Cell Phone # of Applicant \_\_\_\_\_

RV's will be parked on said property from \_\_\_\_\_ to \_\_\_\_\_ (dates)

Lot Dimensions: \_\_\_\_\_ (allowed 1 RV per 750 sq. ft.) total allowed \_\_\_\_\_

Number of RVs \_\_\_\_\_ Number of nights \_\_\_\_\_ (min of 2 – max 10)

Owner/Applicant Signature: \_\_\_\_\_ Date \_\_\_\_\_

## FOR OFFICE USE ONLY

- Is this a Tier One Event? Name of Event \_\_\_\_\_
- \$50.00 Application Fee Paid \_\_\_\_Cash \_\_\_\_Check \_\_\_\_Credit Card
- Owners Signature, lease agreement or written authorization
- RV Density is 1 per 750 sq. ft.?
- RVs are 8' apart?
- RV's meet the setbacks? Front Setback \_\_\_\_\_ Side Setback \_\_\_\_\_
- Is there adequate ingress/egress?
- Site Plan attached?
  
- Fee paid 7 days before the event (\$10 per RV per night)  
Total Fee Paid \$ \_\_\_\_\_ \_\_\_\_Check \_\_\_\_Cash \_\_\_\_Credit Card

Planning Signature \_\_\_\_\_ Date \_\_\_\_\_

**Recreational Vehicle is defined as a heavy truck with more than two axles, or that exceeds 20,000 pounds of gross vehicle weight, a trailer with more than one axle, or major recreational equipment, including campers, recreational vehicles, motor homes, and travel trailers.**

## **Requirements**

1. *The owner of any parcel or tract of land that intends to rent or lease space for a Recreational Vehicle during special events that meet the Tier One requirements set forth in Section 12-4-1 et seq in the Code of Ordinances shall be required to obtain a parking permit for such events. Parking shall comply with the following standards:*

*(A) Maximum density is one Recreational Vehicle per 750 square feet.*

*(B) No part of any Recreational Vehicle shall be within the parcel's setbacks.*

*(C) Minimum of eight feet separation of vehicles from each other and from other structures.*

2. *Special Event Recreational Vehicle Parking shall be authorized only upon completing an application containing:*

*(A) Signature of titled owner of lot or parcel including owner's name, address, and contact information;*

*(B) Dimensions of lot or parcel;*

*(C) Number of spaces requested for the parcel;*

*(D) Number of nights - minimum of two consecutive days and maximum of ten consecutive days; and*

*(E) Payment of a nonrefundable application fee of \$50.00.*

3. *This authorization for Special Event Recreational Vehicle Parking is only for time periods in which a Tier One Special Event occurs. All applications must be submitted to the Community Development Department at least sixty (60) days prior to the beginning of the Special Event.*

4. *Seven (7) days prior to the beginning of the Special Event, applicant shall submit the exact number of spaces offered for rent or lease and pay an additional fee of \$10.00 per space per night.*