

Ordinance No. 2543

ORDINANCE TO AMEND CODE OF ORDINANCES CHAPTER 12,  
ARTICLE IV SPECIAL EVENTS

WHEREAS, the City is in the process of updating its ordinances pertaining to special events; and

WHEREAS, the Biloxi City Council finds that it is in the best interests of the health, safety, and welfare of the residents of Biloxi that Chapter 12, Article IV Special Events be amended;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BILOXI, MISSISSIPPI:

SECTION ONE: That Chapter 12, Article IV Special Events be amended as follows:

Sec. 12-4-6 – Other permits required.

(b) All food and beverage permittees or applicants on or near the premises or affiliated with the special event or operating within the City limits during a special event shall either apply for a mobile food permit as required by Code of Ordinance Sections 12-12-1 through 12-12-9, or secure appropriate permissions and permits from a sponsoring applicant that will ensure compliance by such vendors.

Sec. 12-4-8 – Contents of application form

The application for special events permit shall provide the following information:

(a) All Events.

11) Whether any food or beverages, including alcoholic beverage, or merchandise will be sold at the event, including any applications for sub-vendors

Sec 12-4-22.- Unlawful to sponsor or participate in an event without a permit

(b) All events will have a main sponsor responsible for the overall event. All sub-vendors, promoters of events activities, and any other event proposed related function shall have written permission from such sponsor and approval from the Special Events Committee prior to obtaining a permit or securing appropriate permissions for the overall scheduled event times and dates. Any vendor not affiliated with a main sponsor that wishes to operate within the City limits during a special event, shall submit a vendor permit request as set forth in Section 12-4-24.

Sec. 12-4-24. -Vendors

(a) Any person or business wanting to set up as a vendor, as defined in 12-4-3 (d), including any sub-vendors operating under the main sponsor's application, will have to submit a vendor permit request to the Biloxi Police Department's Event Coordinator no later than ~~60~~ 30 days prior to the event for review by the event committee. All required information and supporting documents must be submitted before final approval can be granted. If the applicant fails to complete the application form within five (5) calendar days after being notified of the additional information or documents required, their application shall

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automatically be denied. Prior to submission, the requestor must receive written permission from the property owner where they plan to setup.

- (b) A vendor permit shall be issued to one specific vendor, and will be date and address specific. All requests will be in accordance with this ordinance, the City of Biloxi Land Development ordinance (events), the City of Biloxi Food Truck Ordinance, City of Biloxi Regulated Business Licensing and Permitting Ordinance, City of Biloxi Ordinance Applying to Peddlers and Solicitors, and any other City of Biloxi Ordinance which pertains to vendors and events.
- (c) In addition to any other applicable penalty as set forth in this Article, any person or business attempting to operate or is operating as a vendor and is in violation of this section or of this article may be subject to a suspension of all business or other activity or revocation of any applicable permit for the duration of the event.
- (d) The required and/or supporting documentation is as follows;
  - 1. Contact information for vendor and an alternate person associated to business
  - 2. Date and time of operation event and approval from main event coordinators for association
  - 3. Approval from property owner where vendor plans to setup
  - 4. Attach a copy of a site plan to include address
  - 5. ~~Department of Revenue Sales Tax Permit/Account for the City of Biloxi~~ A state tax number issued by the Mississippi Department of Revenue designating them as a City of Biloxi business
  - 6. A list of items to be sold
  - 7. If applicable, a Mississippi Health certificate
  - 8. If applicable, Biloxi Police Department Amplified Sound permit
  - 9. If applicable, a Food Truck inspection certificate issued by the Biloxi Fire Department
  - 10. A copy of any liability insurance required for type of business
  - 11. If applicable, any State or City permits issued to Regulated Businesses pursuant to the City of Biloxi Regulated Business Licensing and Permitting Ordinance
  - 12. If applicable, a Peddler or Solicitor's license.
- (e) All submitted permit requests shall be reviewed by the event committee for final approval.

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The foregoing Ordinance having first been reduced to writing, was read by the Clerk and moved by Councilmember Tisdale, seconded by Councilmember Gines, and was adopted by the following vote:

YEAS:	Lawrence	Tisdale	NAYS:	None
	Newman	Glavan		
	Deming			

ABSENT: Gines-\*

(\*-Absent from the room during discussion and voting only)

The President then declared the Ordinance adopted this the 27<sup>th</sup> day of February, 2024.



ATTEST:

APPROVED:

*Keii Campbell*  
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 CLERK OF THE COUNCIL

*[Signature]*  
 \_\_\_\_\_  
 PRESIDENT OF THE COUNCIL

Submitted to and approved by the Mayor, this the 27<sup>th</sup> day of February, 2024.

APPROVED:

*[Signature]*  
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 MAYOR