



Popp's Ferry Causeway Park Pavilion – Rates and Rules
Popp's Ferry Road, Biloxi, MS 39531

Booking Agent: Tina Cowart
Phone: (228) 388-2443/Email: tcowart@biloxi.ms.us
www.biloxi.ms.us

RENTAL FEES:

LARGE PAVILION

Deposit	\$200.00
Rental Fee	\$200.00
Cleanup Fee	\$200.00

SMALL PAVILION

Deposit	\$150.00
Rental Fee	\$150.00
Cleanup Fee	\$150.00

***In case of emergency and/or issues accessing the building please contact the following:**

Wayne Meaut – 228-348-3398
Tommy Seawright – 228-297-9275
Dispatch – 228-392-0641 or 228-392-5052

*The cleanup fee is optional. If permittee plans to clean, then no cleanup fee is required. If permittee requests the Parks & Recreation Department cleanup, the cleanup fee must be paid at the time the rental fee is paid.

POLICIES:

1. The City of Biloxi Popp's Ferry Causeway Park Pavilion is owned and operated by the City of Biloxi and administered by the Department of Parks & Recreation. All groups wishing to book the facility are considered on a first come, first serve basis.
2. Activities on the Grounds at Popp's Ferry Causeway Park Pavilion must be completed (including clean-up) by 12 a.m. (midnight).
3. Table and chairs are NOT provided at this facility. Arrangements for the rental of these items are the responsibility of the permittee. However, the City does rent its stage,

- tents, bleachers and a portable electrical panel, if available. Call the Parks & Recreation Department to inquire about rental fees for these items.
4. One port-o-let is available as restroom facilities at the Pavilion.
 5. The selling or consumption of alcoholic beverages at the Popp's Ferry Causeway Park Pavilion is NOT PERMITTED without written consent from the City of Biloxi Parks & Recreation Department. Requests must be presented in writing and will be considered on a case by case basis.
 6. NO GLASS BOTTLES OR OTHER GLASS CONTAINERS are allowed at the Popp's Ferry Causeway Park Pavilion area.
 7. The City cannot guarantee a working water supply at the Pavilion. The City reviews the water supply prior to leaving the Pavilion for the weekend, but if the water is not functioning properly upon your arrival, you will not be refunded for that reason and you will not be reimbursed should you have to purchase water for the event. Water supply is your responsibility.
 8. Should you choose to clean the facility yourself and not pay the cleaning deposit, you are responsible for cleaning the grounds following his/her activity. Cleaning duties include, but are not limited to, the following: picking up litter; bagging litter and placing bagged litter in the outside garbage area; sweeping facility areas used; Failure to clean the area may result in forfeiture of the deposit and/or the denial of any future use of this facility by the above-listed individual(s) or group.
 9. All functions must be concluded and the premises vacated no later than midnight (12 a.m.).
 10. FIREWORKS AND PYROTECHNICS ARE NOT ALLOWED ON THE GROUNDS. This includes the snaps, pops and sparklers.
 11. Any special requests must be submitted in writing and approved by the Parks & Recreation Department prior to the beginning of permittee's event.
 12. If a warning or watch for a Hurricane or Tropical Storm is announced and function is cancelled, then rent and deposit will be refunded. No other weather conditions are accepted for refunds.
 13. There will be no painting allowed on property at all. No side walk chalk is allowed.

The booking manager must be contacted for availability and full contractual details. Facility rental contracts are not listed on the city's website, only information. Any contracts and/or deposits mailed in without first contacting the booking manager will not be considered.