

**CITY OF BILOXI
TREE COMMITTEE MEETING**

**Minutes
January 8, 2018**

Members Present: Carroll Campbell, Tracy Wyman, Mary Kinney, Bernie Marinovich

Meeting was called to order at 4:00 p.m.

Items discussed are as follows:

1. Tree Committee meetings have consistently not been well-attended. With the many tasks before us, it is imperative that attendance and participation improve. We are all working to be more engaged in our role as a Tree Committee, and it was decided that this topic should be announced as a point of discussion to be addressed at the February meeting.

As a reminder, the following policy was adopted in the October 2017 meeting:

It is each members' responsibility to maintain a 75% attendance at meetings, OR take the following actions:

1. Notify Tree Committee;
2. Take efforts to find a qualified replacement for their position;
3. Notify the appropriate council person of the needed replacement.

NOTE: If a committee member is unable to attend, but does not foresee their inactivity as being a long-term situation, a temporary replacement would be appreciated and can vote and/or participate in proxy. Attendance via conference call will also be welcomed.

This policy will take place effective 10/10/2017

2. Our Role: It was reiterated that the role of the Tree Committee for the time being is going to be to hold the City accountable to the LDO as it relates to tree permits, tree protection, mitigation, etc. In order to accomplish this, a Tree Committee member must be present at all DRC, Planning Commission, AHRC, and City Council meetings. Thus far, Bernie, Carroll and Mary have been attending meetings and reporting to the Committee. Contrary to the LDO, at the present time this is the only way to ensure that we are aware of all the properties that should be brought before the Committee.

Regular Public Meeting Schedule (schedule also available [HERE](#)):

Design Review Committee (DRC)

Each Wednesday, 9am, Dr. Martin Luther King, Jr. Municipal Bldg., Auditorium, 676 Dr. Martin Luther King, Jr. Blvd. View agendas [HERE](#).

Planning Commission

1st & 3rd Thursdays, 2pm, Dr. Martin Luther King, Jr. Municipal Bldg., Auditorium, 676 Dr. Martin Luther King, Jr. Blvd. View agendas [HERE](#).

Architecture & Historic Review Committee

2nd and 4th Thursdays, 8:30 a.m., Dr. Martin Luther King, Jr. Municipal Bldg., Auditorium, 676 Dr. Martin Luther King, Jr. Blvd. View agendas [HERE](#).

City Council

1st Tuesdays at 6pm and the 3rd and 4th Tuesdays at 1:30pm, 2nd Floor City Hall, City Council Room, 140 Lameuse Street. View agendas [HERE](#).

3. The Committee has completed the task of reading through the LDO and identifying any questions or concerns to be brought to the City. This list is presently being compiled and will be sent to all Committee members for review before presenting to the City. Tracy Wyman is completing this task.

OUTSTANDING ISSUES OR CODE VIOLATIONS:

1. The Tree Committee never received a revised site plan for the Caterpillar Development as requested at the Planning Commission meeting on November 2, 2017. Carroll Campbell will follow up on this.
2. A request was forwarded on to the Tree Committee Chair on December 12, 2017. After checking records, it was not apparent the request went out to the appropriate City personnel, and thus was sent out during this meeting on January 8, 2018 by Tracy Wyman. The request is for the City Arborist to provide a Mitigation Report from February 2016, and each month hereafter as is stipulated in the LDO. Tracy will follow up to be sure this request is acknowledged by the City Arborist.

NEW ISSUES OR CODE VIOLATIONS:

1. Waring Oil Development: we should be on the look-out for possible tree committee issues. At a DRC 11/8/18 meeting it was stated that the property would require a full tree survey. Carroll will follow up on this.
2. Trees at Hilton Garden Site: A trailer is parked on property under the canopy of a tree on adjacent property, and a Live Oak near the center of north property line has stockpiles under the tree protection zone. The tree committee will inquire about this by 1/10/2018.
3. On Cedar Lake Road next to Cedar Lakes Medical Building there appears to be no tree protection in place for a current construction project. The tree committee will inquire about this by 1/10/2018.

In closing, it was reiterated that the most expedient topics of our focus should be:

1. Ensuring tree mitigation occurs for all relevant sites, back-dating from February 2016.
2. Ensuring the Committee reviews all sites as per the LDO
3. Ensuring tree protection practices are adhered to as per the LDO
4. Compilation of LDO questions and comments for presentation to the City.

The meeting adjourned at 4:50 p.m.