

CITY OF BILOXI
REQUEST FOR QUALIFICATIONS
TO PROVIDE ENGINEERING SERVICES

The City of Biloxi is requesting Qualification Statements for Professional Engineering Services relating to railroad crossings inside the City of Biloxi, City Project Number 1014.

Proposers for the above work shall furnish the following information:

PROFESSIONAL ENGINEERING SERVICES

1. Documentation of previous experience with projects inside CSX right-of-ways.
2. Documentation regarding the experience of the individual/firm in planning, design, and coordination of railway projects and projects inside CSX right-of-ways, specifically rail crossing improvements (upgrades) and closures and roadways parallel to railroads.
3. Description of the firm's work force, including the number, names and title of staff available to provide requested services. Provide the qualifications and experience of each staff member.

In addition, qualification statements shall include the ability to coordinate efforts of a Project Team. Efforts for coordination shall include, but are not limited to the following: preparation & submittal of design alternatives, conceptual plans and cost estimates to apply for project funding; surveying and preliminary planning as needed for possible right-of-way or easement acquisitions; surveying and design for the preparation of plans & specifications to obtain bids for construction; and, obtaining all CSX Approvals and Federal & State Approvals, including environmental permits.

Copies of City Resolution #127-17 nominating crossings to be recommended for closure are available upon request at the City Engineer's Office, 214-A Delauney Street, Biloxi, MS 39530 between the hours of 7 A.M. and 4 P.M., Monday through Friday, or by calling phone # 228-435-6265 to request a copy of said City Resolution via email.

Proposals for this project will be rated according to the following criteria:

1. EXPERIENCE with similar railway crossings and rail crossing closures;
2. QUALIFICATIONS, knowledge, and technical expertise in this and similar projects;
3. CAPACITY FOR PERFORMANCE to perform required services in a timely manner, given current workload and staff.

All qualifications will be rated on the following system to determine the best proposal: Description and maximum points: Experience - 40; Qualifications - 30; Capacity -30 Total: 100 Points.

Qualifications will be reviewed by a selection committee using the above selection criteria. A written contract will be negotiated with the individual/firm whose qualifications are within the competitive range and determined by the committee to be the most advantageous to the City, qualifications and other factors considered.

The City of Biloxi reserves the right to reject any and all proposals and to waive any informality in the proposal accepted. MBE and WBE business enterprises are encouraged to submit. The City of Biloxi is an equal opportunity employer.

Qualifications should be sealed and properly labeled **"City of Biloxi Project Number 1014, Railroad Crossings – Proposal for Engineering Services"**.

Eight (8) complete sets of Qualifications shall be delivered by mail to or hand delivered to the Mayor's Office, second floor, City Hall, 140 Lameuse Street, Biloxi, MS 39530, P.O. Box 429, Biloxi, MS 39533 no later than 10:00 A.M., May 17, 2017.

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Municipal Clerk

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