

**Request for Proposals for  
Purchase, Lease, or Lease-Purchase  
Old Biloxi Library Building and Grounds  
124 & 122 Lameuse St.  
Biloxi, MS 39530**

- RESPONSE DUE DATE:** 10:00 AM (local time) **May 8, 2017**
- NOTICE OF REQUEST FOR PROPOSALS:** Invitations are extended for responses using the attached format.
- CONTACTS:** Keith Stuart  
City of Biloxi  
140 Lameuse Street  
Biloxi, Mississippi 39530  
Telephone: (228) 435-6252  
E-mail: [kstuart@biloxi.ms.us](mailto:kstuart@biloxi.ms.us)
- SCOPE OF REQUEST:** The City of Biloxi, Mississippi (referred to herein as the "City") is seeking proposals for the opportunity to purchase, lease or lease-purchase certain surplus real property—i.e., the Old Biloxi Library Building and Grounds at 124 and 122 Lameuse Street, being composed of land and improvements on three Tax Parcels: #1410K-03-065.000, #1410K-03-066.000, and #1410K-03-065.000. You are invited to submit a proposal to the City, no later than **10:00 a.m., on May 8, 2017.**
- COMPLETED RESPONSES MUST INCLUDE:**
- a. Submission by 10:00 AM, local time, May 8, 2017, by sealed and labeled proposal (original and two copies) as set forth herein under Conditions;
  - b. A signed and dated submission form;
  - c. A certified check in the amount of \$5,000.00 earnest money to be applied against the purchase price or lease payments (will be returned if proposal is not accepted within 45 days of submission). There shall be no modification or withdrawal of the response after the response receipt date.
- Contents of this Package:**
- a. Request for Proposals
  - b. Conditions
  - c. Submission Form
- Agreement:** The successful submitter (the "Purchaser or Lessee") will enter with the City into a definitive Contract for Purchase and Sale of Real Property, or a Lease Agreement, or a Lease-Purchase Agreement, depending upon the City's decision, in its discretion, whether to select a proposal and enter into an agreement. The definitive agreement will require that the successful submitter pay at closing (a) at least one-half of the cost of two appraisals of fair market value of the subject real property prepared by qualified appraisers selected by the City, (b) the cost of a survey and legal description of the property to be sold or leased prepared by a qualified land surveyor selected by the City, and (c) all costs of purchaser or lessee's attorneys fees and costs of certificate of title

and/or title insurance for purchaser or lessee. All other terms and conditions of the definitive agreement must be mutually acceptable to all parties and will be subject to approval by the Biloxi City Council, in its sole and absolute discretion. The agreement must be fully executed and approved by all parties within 45 days after the Response Due Date, and the closing of the sale or effective date of the lease or lease-purchase agreement must occur within sixty days of the Response Due Date, unless extended in writing by the Mayor and the successful submitter.

**Addendum:**

No addendum to this Request for Proposals will be issued prior to two (2) working days of the response due date unless such addendum also amends the response due date to no less than five (5) working days after the date of addendum.

**Award Criteria:**

The City intends to select a proposal and enter an agreement to either sell, lease or lease-purchase the subject real property based upon the following criteria that will be evaluated, weighted and measured in the City's sole and absolute discretion:

- a) amount of purchase price or lease rental;
- b) whether the proposed use of the property for the purpose for which it is to be sold, conveyed or leased will promote and foster the development and improvement of the community and the civic, social, educational, cultural, moral, economic or industrial welfare thereof and is in the best interest of the economic growth and development of the City;
- c) the resulting direct and indirect economic benefits to the City;
- d) whether the proposed use is consistent with city plans applicable to the downtown area in which the site is located;
- e) whether the proposed use will comply with laws and ordinances pertaining to historic buildings; and
- f) any other factors or criteria that the City deems appropriate for evaluation in the circumstances.

The City reserves the right to reject any and all responses with or without cause, to waive minor errors and inconsistencies, and to negotiate with any submitter upon terms that do not differ substantially from those set forth herein.

**Questions:**

Questions should be submitted via email to [kstuart@biloxi.ms.us](mailto:kstuart@biloxi.ms.us). The subject line should reference **Old Biloxi Library**.

**Conditions**

**Cost of Preparing Response:**

The cost of developing and submitting the response is entirely the responsibility of the persons and firms submitting a response to this request for proposals. This includes, but is not limited to, costs to determine the nature of the engagement, preparation of the

response, submitting the response, negotiating for the contract and other costs associated with this request for proposals.

**No Oral or Implied Contracts:**

There shall be no oral or implied contracts relating to this request for proposals.

**Acceptance or Rejection:**

The City reserves the right to select, accept or reject any or all proposals or part of a proposal; to waive any informalities or technicalities; clarify any ambiguities in proposals; and to modify any criteria in this request for proposals.

**Open Records Law:**

All responses become the property of the City. All information contained in the responses shall become open for public review.

**Submission of Responses:**

An original and two copies of the response must be received by the City on or before the time and date outlined above, in a sealed envelope marked "Proposal: Old Biloxi Library," addressed to:

City of Biloxi  
Mayor's Office, Second Floor of City Hall  
140 Lameuse Street  
Biloxi, Mississippi 39530

**Signature of Responses:**

Each response shall give the complete mailing address of the submitter and be signed by an authorized representative with his or her name and legal title typed below the signature line.

**Notice of Award:**

The award will be announced on or before 45 days after the Response Due Date. No response may be withdrawn until such award or rejection of all responses. Only the City is authorized to issue news releases relating to this request for proposals, selection of the successful submitter, and/or implementation of the resulting agreement.

**Prohibition of Gratuities:**

Neither the successful submitter nor any person, firm or corporation employed by the successful submitter shall offer or give any gift, money or anything of value or any promise of future award or compensation to any of the City's officials, officers, directors, or employees at any time.

**Third Party Beneficiaries:**

This request for proposals and resulting agreement shall not be construed as providing an enforceable obligation to any third party.

**No Liability:**

The City shall not have any liability and no obligation to any person nor shall it be compelled to enter into any agreement or any other arrangement as a result of issuing this request for proposals.

**Request for Proposals for  
Old Biloxi Library  
Submission Form**

Proposed Purchase Price: \$ \_\_\_\_\_

Or

**Proposed Lease Term and Rental Payments: (Attach a detailed statement of term and payments)**

Or

**Proposed Lease-Purchase Terms: (Attach a detailed statement of terms and payments.)**

**(Submitter may propose any one or more of the foregoing three options, as alternative proposals)**

**Attach a narrative description of your proposed use of the subject real property and any proposed renovation, addition, alteration, or new improvements on, in or to the subject property.**

**Attach a narrative of your proposed additional conditions (if any):**

**Submitter's Name and Title:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

  
MUNICIPAL CLERK

Publish Once: April 21, 2017.  
Send Proof of Publication.