

The following questions have been presented in writing to the City of Biloxi regarding the Request for Qualifications for Infrastructure Repair Contract Design Consultant Services after the Pre-Submittal Meeting held on November 20, 2008 at Biloxi City Hall: (The deadline for Q&A was Wednesday, December 3<sup>rd</sup>, 2008 at 5:00 pm.)

- Please provide examples of semi-permanent binding methods.
  - a. *Examples of semi-permanent binding methods are: notebook binding (3-ring), GBC binding, coil binding, metal wire binding, etc. Staples, paper clips, and binder clips will not be considered semi-permanent binding.*
- We understand 11 pt. is the smallest acceptable font size. Is Arial the only font that is acceptable?
  - a. *Other fonts are acceptable to use for the submittal provided they are easily viewed, which is the case with the Arial font. Final decision on which font to use is up to the submitter.*
- Can a firm submit as a prime, and also provide [submit] services to another prime as a sub-consultant?
  - a. *The RFQ does not restrict a consultant from responding as a prime and/or as a sub-consultant.*
- Can a related design professional licensed in Mississippi submit as a prime firm with engineering sub-consultants all licensed in Mississippi?
  - a. *A related design professional licensed in Mississippi can submit as a Prime Firm with engineering sub-consultants all licensed in Mississippi.*
- Is there a requirement that the Prime Firm submitting be a licensed engineering firm in Mississippi?
  - a. *There is not a requirement in the RFQ that the Prime Firm submitting be a licensed engineering firm in Mississippi.*
- Can we obtain a list of engineering and surveying firms that the City of Biloxi has done business with in the past five years?
  - a. *The list requested does not exist. It is the policy of the City of Biloxi Engineering Division not to recommend professional service firms.*
- Would it be possible to get a clean copy of the Key Personnel and Qualification Matrix?
  - a. *The City of Biloxi added a clean copy of this form in the revised RFQ on the website.*
- Do the sheets in the appendix, including the Key Personnel and Qualification Matrix, count toward the 30 page length of the submittal?
  - b. *Resumes, the required Matrix form and other appendices do not count toward the 30 page total.*