



# Development Review Committee Application

Community Development Department

DRC Project # \_\_\_\_\_

**Mailing Address: P.O. Box 508, Biloxi, MS 39533 TIME:** \_\_\_\_\_

Office Location: 676 Dr. MLK Blvd.,

Planning (228) 435-6266 Fax (228) 435-6188, Email - [drc@biloxi.ms.us](mailto:drc@biloxi.ms.us)

The Development Review Committee meets every Wednesday. To request an appointment, submit this application along with five (5) copies of your project site plan (see attached submittal requirements) on the Friday by noon, prior to the next Wednesday meeting. For further information, please contact: the Planning Department, DRC Administrative Asst. For information on tax parcels, flood zones, zoning and historic districts follow the link to GIS mapping at [www.biloxi.ms.us](http://www.biloxi.ms.us)

**Date Submitted:** \_\_\_\_\_

**Project Name** \_\_\_\_\_

Project Address \_\_\_\_\_

Tax Parcel Number(s) \_\_\_\_\_

## **Project Representatives** \_\_\_\_\_

Applicant / Developer \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

## **Applicant / Developer** \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

## **Project Site Details** \_\_\_\_\_

Current Use \_\_\_\_\_

Flood Zone and Finished Floor Elevation \_\_\_\_\_

Historic District \_\_\_\_\_

Proposed Use \_\_\_\_\_ Zoning \_\_\_\_\_

## **Narrative** \_\_\_\_\_

### SUBMITTAL REQUIREMENTS

- Provide **five copies of a Site Plan drawing** to scale showing all building footprints, driveways, sidewalks, parking areas, handicap accessibility, building setbacks, flood zones, etc.;
- Provide current photographs of the proposed development site;
- A written narrative detailing the nature and details of the proposed business, project, development or use applied for in this application.
- Required and proposed number of parking spaces ^ ADA;
- Impervious surface (concrete, asphalt, hard surface) lot coverage in square feet;
- Floor area ratio; project density for multi-family, hotel, condos (units per acre);
- And, any other information required by the DRC such as calculations/studies/reports detailing drainage calculations; availability and demand of sanitary sewer and water and/or traffic study.
- **Deadline is Friday by noon** for the following Wednesday's DRC meeting. (Holiday weeks are subject to change)