



# Application for Tree Removal Permit

Community Development Department  
Office of the Building Official  
City of Biloxi, Mississippi

FOR OFFICE USE ONLY

DATE:

PERMIT#

FEE:

PARCEL#

- Single Family Residential
- Multi-Family Residential, Commercial, or Industrial

Project Name or Address: \_\_\_\_\_

## OWNER INFORMATION

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

## CONTRACTOR INFORMATION

Contractor: \_\_\_\_\_

Contractor Business Name

License #: \_\_\_\_\_  State  City (circle one) Expiration Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

## PERMIT INFORMATION

Type of Work:  Removal  Substantial Trimming

Description of Work: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

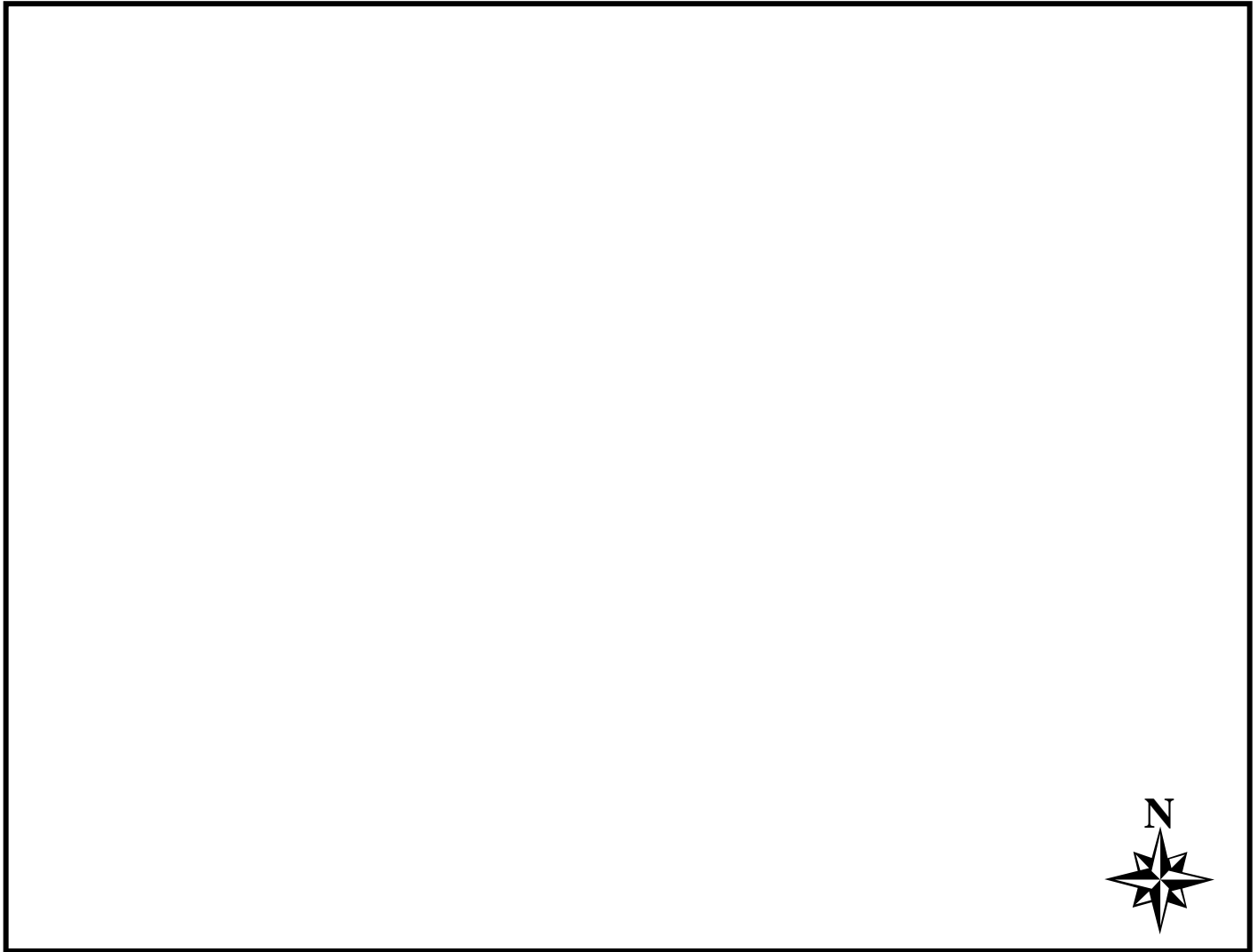
**Please attach a site plan or pictures showing the location of the trees to be permitted or sketch their locations on the back of this application.**

*I hereby make application for permit to perform the work as described herein and if permit is granted I agree to conform to all regulations and ordinances of the City pertaining thereto and in accordance with the plans submitted.*

Applicants Signature: \_\_\_\_\_ Approved By: \_\_\_\_\_

Remarks: \_\_\_\_\_

**Tree Site Plan: Please show the location of all trees to be permitted.**



**Why does the applicant / owner want to remove the trees?**

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**Completed Applications may be emailed to [enolan@biloxi.ms.us](mailto:enolan@biloxi.ms.us) or mailed to:**

Community Development  
Attn.: City Arborist  
P.O. Box 508  
Biloxi, MS 39533-0508

**If you have any further questions, you may call the City Arborist at 228-435-6280 or e-mail to [enolan@biloxi.ms.us](mailto:enolan@biloxi.ms.us).**

# **WHEN DO I NEED A TREE PERMIT IN BILOXI?**

Pine trees (Pinus species) and Popcorn trees (Chinese Tallow, Sapium sebiferum) **do not require a permit** to remove anywhere in the City.

**Routine trimming does not require a permit.** The reasons for pruning may include, but are not limited to, reducing risk, maintaining or improving tree health and structure, improving aesthetics, or satisfying a specific need.

Crown cleaning, thinning, raising, reduction, or restoration (according to ANSI A300-2001 "Tree, Shrub, and Other Woody Plant Maintenance - Standard Practices (Pruning)") shall be considered routine trimming. Routine trimming is any trimming that does not impair the aesthetic, ecological, or economic value of the tree.

## **Zoning?**

**Single-Family Residential Zoned Areas need a permit to:** remove any variety of Oak, Magnolia, or Bald Cypress which measures 5" in diameter (16" in circumference) when measured 54"(4½ feet) above the ground.

## **Multiple-Family Residential(Apartments or Condos), Commercial, or Industrial Zoned Areas need a permit to:**

1. Remove any variety of Oak, Magnolia, or Bald Cypress which measures 5" in diameter (16" in circumference) when measured 54" (4½ feet) above the ground.
2. Remove any other tree or woody perennial plant which has a single trunk which measures 8" in diameter (25" in circumference) when measured 54" (4½ feet) above the ground.
3. In addition, the City will place one or more signs on the property for which the permit is sought, clearly visible by the public from any roadway adjacent to the property, stating "A permit to remove more than five (5) protected trees has been requested for this property. The Planning Commission will hold a full public hearing regarding this case at 2:00 p.m. on (date) at 676 Dr. Martin Luther King, Jr. Blvd. For further information call the City Arborist at 435-6280". No preliminary or final permit to remove trees may be issued until the above-mentioned sign has been posted at least fifteen (15) days.

**The application and tree site plan shall be reviewed and either approved or denied by the tree committee within seven (7) working days** from submission thereof unless the permit must go before the Planning Commission for a full public hearing and such action shall be reported in writing to the applicant.

## **Who is authorized to approve the permit?**

- The City Arborist has the authority to issue permits to remove diseased trees, or remove trees on City property, which are not protected.
- The Tree Committee shall review any permits to remove one to five healthy protected trees in any zoning area.
- The Planning Commission shall review any permit to remove more than five healthy protected trees in a multiple-family residential (apartments or condos), commercial, or industrial zoned area.

## **Violators will go to court!**

Any person who violates any provision of this chapter shall be charged with a misdemeanor in the Biloxi Municipal Court.

Applications may be picked up at 676 Dr. Martin Luther King, Jr. Blvd. or downloaded from the City's web site at [www.biloxi.ms.us](http://www.biloxi.ms.us) in the forms/permits section under Resources.

# TIPS FOR SELECTING A TREE CARE COMPANY

1. Check in the phone directory under Tree Service. Although anyone can list themselves in the yellow pages, a listing at least indicates some degree of permanence.
2. Beware of door-knockers. Most reputable companies have all the work they can handle without going door-to-door. Door-knockers are especially common after storms when non-professionals see a chance to earn some quick money. Often, storm damage creates high-risk situations for both workers and homeowners, and there is opportunity for even more damage to trees if work is not done correctly.
3. **NEVER PAY IN ADVANCE. Never pay for work until you are completely satisfied.** Never be rushed by bargains ("if you sign an agreement today, I can take ten percent off the price...").
4. Ask for certificates of insurance, including proof of liability for personal and property damage (such as your house and your neighbor's), and workman's compensation. Then **phone the insurance company to make sure the policy is current.** Under some circumstances, you can be held financially responsible if an uninsured worker is hurt on your property, or damage is done to a neighbor's property!
5. Ask for local references - other jobs the company or individual has done. Take a look at some, and if possible, talk with the former client. Experience, education and a good reputation are signs of a good arborist.
6. Have more than one tree care company look at your job and give you estimates. Don't expect one to lower a bid to match another's, and be willing to pay for the estimate if necessary. Getting two or more opinions and cost estimates are well worth your extra effort.
7. A good tree care company will offer a wide range of services (pruning, fertilizing, cabling/bracing, lightning protection, pest control, etc.).
8. A conscientious tree care company will only use climbing spikes when removing dead trees.
9. Beware of an arborist who is eager to remove a living tree. Removal clearly should be a last resort.

If you have any questions or need additional information, please call 228-435-6280 or email at [enolan@biloxi.ms.us](mailto:enolan@biloxi.ms.us).

## State Licensed Tree Surgeons on the Gulf Coast

Company Name	Owner's Name	Phone #'s	Lic. #
A Taylor Tree Co.	Ray Taylor	228-832-8259	1942
Arbor Pro of Mississippi, Inc	Aaron Miller	228-217-2166	41722
Cambium Tree Care & Preservation	Tony Miller	228-365-5705	LT838
Donnie McClain's Tree Experts	Donny McClain	228-875-4528	LT061
Kennedy Tree Service	Angela Kennedy	228-669-7079	LT517
Mississippi Tree Ser.	Wayne Williams	228-875-2626	918
Nahlen Maintenance Ser.	Leonard Nahlen	228-868-6547	1559
Southern Tree Surgery, LLC	Todd Lipps	228-369-5521	LT740
The Tree Service	Lee Johnson	228-365-5787	LT765
Wright's Tree Ser.	J. B. Wright	228-392-9559	LT012

**Last update 2/27/2020**