

**CITY OF BILOXI
AGENDA ITEM
FACT SHEET**

Item No.: 5 G

Council Meeting Date: April 18, 2017

ITEM TITLE: **RESOLUTION**
 INTRODUCED BY: **Mayor Andrew "FoFo" Gillich**
 CONTACT PERSON: **E. Michael Leonard, CAO**

SUMMARY EXPLANATION:

Resolution to amend the Municipal Budget for the fiscal year to end September 30, 2017, to add a capital project, the Downtown Restoration Project, to appropriate initial funding to plan the project, to approve agreement with the South Mississippi Planning and Development District to produce the Downtown Restoration Plan that will include the restoration of two-way traffic on Howard Avenue in the Vieux Marche, and for related purposes.

Resolution ✓ Ordinance _____ Public Hearing _____ Routine Agenda _____

Exhibits for Review

Contract _____ Minutes _____ Plans/Maps _____ Deed _____ Lease _____
 Other (Specify): Exhibit "A"
 Exhibit "B"

Submittal Authorization: Council President _____ Mayor ✓

STAFF RECOMMENDATION: Staff recommends approval

COUNCIL ACTION: Motion By: _____ Second By: _____

Vote:	<u>Councilmember</u>	<u>Yes</u>	<u>No</u>	<u>Other</u>	<u>Councilmember</u>	<u>Yes</u>	<u>No</u>	<u>Other</u>
	Lawrence	___	___	___	Tisdale	___	___	___
	Gines	___	___	___	Glavan	___	___	___
	Newman	___	___	___	Fayard	___	___	___
	Deming	___	___	___				

ACTION TAKEN:

ml/km041817acp

RESOLUTION NO. _____

RESOLUTION TO AMEND THE MUNICIPAL BUDGET FOR THE FISCAL YEAR TO END SEPTEMBER 30, 2017, TO ADD A CAPITAL PROJECT, THE DOWNTOWN RESTORATION PROJECT, TO APPROPRIATE INITIAL FUNDING TO PLAN THE PROJECT, TO APPROVE AGREEMENT WITH SOUTH MISSISSIPPI PLANNING AND DEVELOPMENT DISTRICT TO PRODUCE THE DOWNTOWN RESTORATION PLAN THAT WILL INCLUDE THE RESTORATION OF TWO-WAY TRAFFIC ON HOWARD AVENUE IN THE VIEUX MARCHE, AND FOR RELATED PURPOSES

WHEREAS, it is in the best interests of the economic revitalization of the City of Biloxi to plan for restoration of the historic downtown area; and

WHEREAS, Section 21-35-25 Miss. Code of 1972 provides authorization for the governing authorities of a municipality to amend the budget if it affirmatively appears at any time during the current fiscal year that there is in any account any sum remaining unexpended and not needed for the purpose for which appropriate in said budget; and

WHEREAS, Mike Leonard, CAO, recommends that the Municipal Budget for the fiscal year ending September 30, 2017, be amended as shown on Exhibit "A" to include appropriation in the Capital Projects Budget, for the Downtown Restoration Project, project number 1015, in the amount of \$50,000.00, funding to be provided by a non-interest bearing loan of \$50,000.00 from the city's Economic Development Security Fund, with the loan to be repaid from permanent funding for the capital improvements identified by the plan and selected for funding by the Mayor and City Council, and

WHEREAS the South Mississippi Planning and Development District is well-qualified to conduct the study and prepare the plan for presentation to the Mayor and City Council for consideration in budget planning for the 2017-2018 fiscal year;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILOXI, MISSISSIPPI, THAT:

SECTION ONE. The findings, conclusions, and statements of fact contained in the foregoing preamble are hereby adopted, ratified, and incorporated herein.

SECTION TWO. The Capital Projects Budget of the City of Biloxi for the fiscal year to end September 30, 2017, is hereby amended as shown on Exhibit "A" to include revenue and expenditures budgeted in the capital projects fund in the amount of \$50,000.00.

SECTION THREE: The Mayor is authorized to execute and deliver the Agreement with SMPDD, attached hereto as Exhibit "B".

SECTION FOUR: This resolution shall take effect and be in force from and after adoption.

EXHIBIT A

City of Biloxi



Resolution Number:

Date: April 18, 2017 Budget Amendment

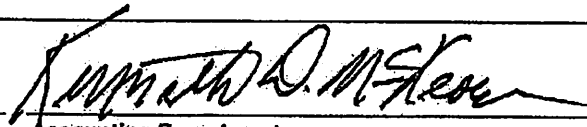
FROM: (or credit)

Revenue or Expense	Category	Org Code	Object	Project	\$ Amount
Blank					\$0.00
Total From:					\$0.00

TO: (or debit)

Revenue or Expense	Category	Org Code	Object	Project	\$ Amount
Expense	Capital Outlay	30000	6658	C1015	\$50,000.00
Total To:					\$50,000.00

Explanation:
 A Due to and Due from account will be established to recognize the loan of funds from Economic Development fund to the Capital projects fund to fund the Downtown Restoration Project. Establish an expenditure budget for said project of \$50,000.

 Department Head 
Accounting Department

**Agreement
City of Biloxi - SMPDD
Downtown Restoration Plan
April 10, 2017**

For and in consideration of the mutual promises and covenants stated herein and the payment of the contract price for the deliverables stated herein, this agreement (the "Agreement") is entered as of the date of full execution below, by and between Southern Mississippi Planning and Development District, Inc., a Mississippi non-profit corporation ("SMPDD") and the City of Biloxi ("City"), a municipal corporation and political subdivision of the State of Mississippi, organized and existing under the laws of the State of Mississippi.

DOWNTOWN RESTORATION PLAN -- STUDY AND REDEVELOPMENT AREA:

SMPDD will to establish a five-year plan that will respect the history of the downtown area while nurturing the City's future. The study area is roughly defined as an area bound on the west by I-110, east by Lee Street, south by the waterfront, north by all lots bordering the north side of Division Street, plus all lots bordering both sides of Howard Avenue from Porter Avenue to Oak Street; however, restoring Howard Avenue in the Vieux Marche to two-way vehicular traffic with historically authentic storefronts from Reynoir Street to Lameuse Street (the Vieux Marche) will be identified as Phase I of the Downtown Restoration Plan.

SCOPE OF WORK:

Task 1 – Collection and Review of Existing Plans

SMPDD will collect and review all existing plans previously done by the City and other planning agencies to analyze the current status of all zoning, codes, regulations, and policies for Downtown Biloxi. There has been an extensive amount of planning work completed for the City in the last 10 years. It is important not to duplicate work and also to realize that there may be some elements of existing plans that can be used in developing a very "useable" Downtown Restoration Plan.

Task 2 – General Assessment; Consultation with Mayor and His Designees; Consultation with City Council

Prior to beginning work, SMPDD will meet with the Mayor and his designated City planning and innovation team to discuss goals, objectives and priorities and to review existing plans assembled by SMPDD to identify elements to use in this Downtown Restoration Plan, in order to make best efforts to avoid duplication of prior work. Priority will be given to the Phase I Restoration—i.e., restoration of historically authentic built environment on Howard Avenue from Reynoir Street to Lameuse Street with emphasis on two-way Vehicular and pedestrian traffic and historically authentic storefronts.

Prior to proceeding to Tasks 3 and 4, SMPDD will provide the following to the Mayor and City Council at a City Council Workshop meeting to be set at the convenience of the Mayor and City Council:

SMPDD will present a rough draft of a general assessment of the downtown restoration area that will inventory assets and identify opportunities. Demographics, physical inventory, current developments, current market

situation, and loan and grant opportunities will be documented and evaluated. The draft assessment will also include projections for growth in the area. The draft assessment will provide more specific assessment of the Phase I Restoration of Howard Avenue in the Vieux Marche.

Task 3 – Goals, Objectives and Priorities; Public Hearing at City Council Meeting

SMPDD shall develop the “Goals, Objectives and Priorities” element of the plan for the strategic period (i.e., to the year 2022). These goals, objectives and priorities shall address, at a minimum the following: physical improvements, loan and grant opportunities, acquisition of blighted properties, incentives for private property owners to invest in restoration and redevelopment, economic restructuring, residential and commercial growth, walkability, public space, recreational facilities, community facilities, STEM training and high-tech production facilities, and tourism, with greater detail for the Phase I Restoration of Howard Avenue area.

The development and revision of the “Goals, Objectives and Priorities” element will be a continuous process throughout preparation of the plan.

During the process of forming the “Goals, Objectives and Priorities,” SMPDD will present a draft of its assessments and proposed “Goals, Objectives and Priorities” to a public hearing at a City Council meeting to be set at the convenience of the Mayor and City Council no later than mid-way through the planning period. SMPDD and City will strive to achieve consensus from the community, especially those who may live and/or work in the downtown restoration area.

Task 4 – Action Plan and Recommendations

SMPDD will develop strategies and a step-by-step guide for implementation, with special emphasis on Phase I. The guide will outline specific actions to be taken, define timelines and give anticipated costs for each action. SMPDD will review the final draft with the Mayor and his planning and innovation team for feedback prior to finalizing the text of the plan. All strategies and guidelines for development will be compatible with local zoning laws and other applicable regulations.

The recommendations in the plan will allow the City of Biloxi to prioritize where best and when to make investments in the downtown area that will benefit the economic, social and environmental sustainability of the City in both the short-term and the long-term.

The final document will also include a menu of retail and commercial incentives that would give the City a competitive edge as it implements the Downtown Restoration Plan.

Task 5 –Explore and Identify Potential Funding Streams

SMPDD will study and outline the use of HUD CDBG Entitlement Funds for restoration work, as well as other local, state and federal funding mechanisms and loan and grant programs. SMPDD will provide guidance for compliance with HUD CDBG rules and regulations.

DELIVERABLES:

SMPDD will produce ten (10) full color, bound documents to be distributed to the Mayor and City Council and various departments within the City. A digital file suitable for distribution through electronic means will be provided upon completion of the project. All necessary mapping is included in the

contract price for the plan.

PROJECT PERIOD:

SMPDD estimates a project period of four (4) months. Work will commence upon receipt of a fully executed copy of this Agreement.

CONTRACT PRICE AND PAYMENT:

The total contract price for all of SMPDD's services and expenses for the scope of work and deliverables stated in this Agreement is \$31,200. The City shall make payment within thirty (30) days of City's receipt of the final, bound documents of the deliverables.

OPTIONAL TASK/ADDITIONAL COST:

In the event the City would like renderings or schematics for a specific area or building, SMPDD can subcontract to a qualified firm to perform that work. The cost will be determined based on the request and is not included in the estimated cost provided above.

Witness our signatures to this Agreement on the dates stated beside our names below.

SOUTHERN MISSISSIPPI PLANNING AND DEVELOPMENT DISTRICT, INC.

By: _____ DATE: _____

LEONARD BENTZ, EXECUTIVE DIRECTOR

CITY OF BILOXI

By: _____ DATE: _____

ANDREW "FOFO" GILICH, MAYOR